

Gray Water District
TRUSTEES' MEETING
June 15, 2026
Location: 80 Shaker Road,
Gray, ME 04039

Present: Bruce Sawyer, Joe Murray, Bill Gardner, Adam Wilkinson, John Roy, Jon Ziegler. Guest via Zoom call; Emily Crowley with Curtis Thaxter law firm
Bruce called the meeting to order at 6:00pm.

Election of Officers: Nominees were Bruce Sawyer for President and Jon Ziegler for Clerk.

Motion/second: Murray/Ziegler to close nominations. Vote to approve was unanimous.
Both nominees approved by unanimous vote.

Approval of Minutes: **Motion/Second** by Roy/Wilkinson to accept draft 3 of the May 18, 2026 minutes as submitted. Vote to approve was unanimous.

Executive Session: **Motion/Second** by Ziegler/Roy to enter into executive session in accordance with MRSA 405 (D) to consult with GWD attorney. Vote to approve was unanimous.

Executive session entered at 6:10 PM

Motion/second by Roy/Ziegler to come out of executive session. Vote to approve was unanimous.

Executive session ended at 7:09 PM.

There were no specific actions taken as a result of executive session.

Superintendent's Report:

1. Water Pump Operations. Pumps 1 and 2 averaged 366,310 gallons per day. Pump 3 averaged 37,260 gallons per day. Samples were absent for bacteria.
2. 5/21-Service line break at 3 Liberty Ave. Stop valve had separated from the main. Story Brothers repaired at a cost of \$5,900
3. 5/22-Another service line break at 196 Shaker Rd. Difficult repair because it was Friday of holiday weekend and main was odd size. Special repair coupling had to be brought down from Augusta. Main shutdown from 1:00 to 5:00 PM. Bowdoin completed work on 115 in the AM then shifted to this repair.
4. 5/24 -Attended a session with other Superintendents at Kennebunk Water District. Very informative. Part of discussion was on System Development charges which we might be able to consider going forward.

5. 6/3-Another service line break at 181/182 Shaker Rd. Leak found by our leak detection efforts so we were able plan for it. Road opening exposed two service lines. The non leaking one was in bad shape. Replaced both. Story Brothers did the work at a cost of \$9,700

OLD BUSINESS:

FEMA Grant (Emergency Generator):

Project on hold waiting delivery of the generator and transfer switch.

We completed the FEMA required pre-construction walkthrough on 5/21. The overall project expected to continue into late fall.

ACTION: None

State Land Water Source (fish hatchery):

Haven't had any follow up contact from Tim Peabody, Acting IF&W Commissioner Superintendent sent follow up email on 6/11 to keep this initiative active. Meeting with Acting Town Manager to discuss TIF funding for this was postponed till after the June election of new Town Councilors.

ACTION: Superintendent will continue follow-up with the Maine Fish and Game acting commissioner and Acting Town Manager on setting up meeting on TIF funding.

Rate Case:

Public hearing was held on June first at the public library. There were no attendees from the town. Information forwarded to the PUC with expected return by July 6th.

ACTION: Nothing further at this time

Yarmouth Rd Project:

Work is progressing. All services are tied into the 12-inch main and work on Beehive Drive completed. Pressure test and bacteria samples have passed. Next step is to cut and cap at Brown St, move the service to the 12" and abandon the old line. Work to set up the temporary feed for the next phase starts next week.

ACTION: Project on going

LD 1829 & LD 2173-ADUs:

No recent updates or substantive information provided from the Town on how they are addressing the recent changes in State mandates on ADUs. Trustee Murray clarified the official title of this item was changed to reflect both active State initiatives.

ACTION: None. Item moved to Outstanding Items List

Ron Nevers Main Ext.:

Main extension has been installed with blow off and service at the end. Passed pressure test and bacteria sampling.

ACTION: None further. Item complete

Pump Work, Hegarty Plumbing:

Pump 1 was pulled and cleaning revealed serious problems with corrosion of the casing and pump column. The column needs to be replaced at an estimated cost of \$7,200. Will attempt further cleaning of the casing using a nitrogen blast method at a cost of \$10,000. These unexpected costs are killing the budget and we still have the pump 2 work to do. We will need to defer the purchase of a backup pump to cover these costs.

ACTION: Continue with pump 1 work.

RFP for PFAS:

Sample results received and sent to Wright Pierce and Olver Associates to prepare proposals

ACTION: Awaiting new RFP proposals.

Master Plan:

Work on this plan is deferred for now due to the press of Summer construction work, multiple line breaks and lack of staff. An updated, professional plan is still an essential part of our ongoing grant application process and work will resume as soon as possible.

ACTION: Moved to Outstanding Items list.

Androscoggin Bank Municipal Bond:

Specific uses of these funds are included in other items.

ACTION: Remove, item covered elsewhere

Invoice Cloud IVR (pay by phone service):

Shannon prepared a position paper with Sudiek's and her recommendations. Paper distributed for Board review. Due to lateness of the hour, item deferred to next meeting.

ACTION: Board members to review for next meeting.

Sanitary Survey:

Items were minor. With some completed when found. Received extension to July 31st for remaining items including fence repairs/improvements. Waiting quotes for fencing/entrance options (including repair vs. redesign with gate system).

ACTION: None

TIF Request/New Water Source:

Meeting with Acting Town Manager regarding this request was delayed pending the election of new Town Councilors

ACTION: Superintendent schedule meeting with Acting Town Manager as soon as practical.

Personnel Policy Item Added/Corrected:

Updated policy has been distributed to all employees.

ACTION: None. Item complete

NEW BUSINESS;

Zoning Ordinance Update:

We received email regarding a placeholder item in the existing ordinance relating to wellhead boundaries. The Town is updating and has questions about this item. Superintendent recommends we meet with Town Planner and resolve the question.

ACTION: Superintendent and Trustee Murray to meet with Town Planner.

Payroll Management Service:

Payroll management has become increasing complex and is requiring a lot of staff time. In addition, there are many important deadlines associated with payroll that must take priority. Superintendent proposes to look into contacting with a management service.

ACTION: Superintendent to secure price quote for services.

Security Software:

Our IT vendor has implemented a 3 part security package to protect GWD data and systems. These are a spam filter, multifactor authentication and phishing simulation. Phishing simulation, in particular, is something new. Phony emails will be sent randomly to any one or more of us and responses monitored to see if they get through.

ACTION: Everyone pay closer attention to emails!

OTHER:

1. Schedule next Trustee Meeting: Monday, July 20, 2026
2. Motion to adjourn was unanimous. Adjourned 9:05 PM

Outstanding Items:

- Route 100 TIF (South)
- Planning for future CIP programming
- Search for new water source
- Front fencing/parking
- Woodcock Drive phase II
- Injection/treatment facility
- Shaker Rd main replacement
- Lewiston Rd project
- TIF expenditures
- Landfill test results
- Town Garage fuel tank
- Hydrant painting

- GWD newsletter
- Callaway Drive waterline complaint
- LD 2179 & 2173 (ADUs)
- Master Plan

Submitted by: Joe Murray, Acting Scribe