

**GRAY WATER DISTRICT  
TRUSTEES MEETING  
November 27, 2023  
Location: 80 Shaker Rd**

Present: Bruce Sawyer, Joe Murray, John Roy, Mitch Berkowitz, and Superintendent Bill Gardner. Mike MacDonald was present via phone. Doug Reynold's of Gorrill-Palmer Engineers was also present. Bruce called the meeting to order at 6:00 PM.

**Superintendent's Report:**

1. Average gallons per day (AGD) for pumps 1&2 was 368,194. AGD for Pump 3 was 65,724.
2. Monthly samples for October were absent of bacteria.
3. 10/31 We completed a new tap at 64 Yarmouth Rd.
4. 11/1 The yard hydrant for public works was installed at their Turnpike Acres location.
5. 11/08 We dug up the 2" service at 52 Lewiston Rd. We found that the corporation was turned on. It was hardened slurry that was stopping the flow.
6. We should have a written policy regarding winter construction. Superintendent Gardner will create a draft for Trustee review.

**Trustee Reports:**

Trustee Berkowitz reported that he reviewed past years financial statements. He feels we are in a good position and heading in the right direction.

**OLD BUSINESS:**

**Landfill Test Well Results:**

Nothing new to report.

**ACTION:**

**Turnpike Crossing / West Gray Rd Main Replacement Projects:**

Doug Reynolds of Gorrill-Palmer Engineers (GPE) was present to discuss receiving the bids. We had three bidders on the project: RJ Grondin, Gorham Sand & Gravel (GSG) and Shaw Brothers. All three bids were very close in price. GSG was the lowest at 1,649,025. Their numbers were checked for accuracy and no errors were found. With materials provided by GWD, the project total is \$2,178,710.57 with a 5% contingency. We have a 1.4 million CDS grant for the project right now and will likely have to bond the remainder. If GSG uses lights instead of flaggers for traffic control the amount will be a bit lower.

**Motion/Second** by Murray/Berkowitz that we accept GPE's recommendation to award the bid to Gorham Sand and Gravel whose bid was \$1,649,025. Vote to approve was unanimous.

**ACTION:** Superintendent Gardner to start the process for the rate case and building in the bonding.

**Gerald's Way Main Extension:**

Nothing new to report.

**ACTION:** None.

**Spill and Stormwater Plan reports:**

Trustee Murray reviewed the reports and found that everything looks good.

**ACTION:** Remove from agenda.

**Injection/Treatment Facility:**

Nothing new to report.

**ACTION:** None

**Shaker Rd Project:**

Superintendent Gardner reported that he has applied to SRF and will now focus on the USDA portion of the financing.

**ACTION:** Work on USDA application.

**L.D.2003 (now Public Law 672):**

Nothing new to report since last month. We still need to send the letter that was sent to the Town Manager out to our representatives. A cover letter needs to be created.

**ACTION:** Trustees MacDonald will draft a cover letter.

**Meadowview II:**

Superintendent Gardner reported that he is meeting with the project manager tomorrow. They will be discussing the tapping of the main and other details on the project.

**ACTION:** None

**Lewiston Rd Project:**

Superintendent Gardner reported that he has submitted additional documents to SRF and it is looking good for us getting this grant money.

**ACTION:** None.

**Antenna MOU Dry Mills Standpipe:**

Superintendent Gardner reported that he had Trustee Murray look over the antenna license document. Trustee Murray found a sentence that does not make sense.

**ACTION:** Document to go back to lawyer for clarification.

**Scott Liberty Main Ext.:**

Scott's portion of the project has been engineered. When the time comes, we will ask him if he wants to go ahead and if so, he will pay for that portion.

**ACTION:** None

**Grover Pit House Water Service:**

Have not heard anything from the code enforcement officer.

**ACTION:** None

**Backflow Preventer Testing:**

Superintendent Gardner reported that Johnson & Jordan (J&J) will begin testing for us in 2024. It was determined that this testing is adequately covered under approved Terms and Conditions and a separate policy is not needed.

**ACTION:** Letter to be sent to affected customers advising that J&J will be doing the testing at the customer's expense.

**Revision Energy Solar:**

Trustees Sawyer and Roy will be meeting with Revision Energy and reporting back.

**ACTION:** Trustee Roy to set meeting.

**Deer Brook Extension:**

Superintendent Gardner and Doug Reynolds of GPE are still working on a probable cost for the developer that wants to build six houses down in Deer Brook. It will include two hydrants and will go to bid if they decide to do the project.

**FEMA Grant (BRICS):**

Superintendent Gardner reported that he will be attending a class regarding this grant for a new generator on the 5<sup>th</sup>. If we do receive it, we will have to come up with 25% of the cost as it is a 75/25 grant.

**NEW BUSINESS:****Holiday Bonuses:**

After a short discussion Trustees decided on a 2% bonus for all employees.

**Motion/Second** by Murray/Roy to give employees a 2% holiday bonus. Vote to approve was unanimous.

**Pump Station 3 Security & Employee Safety:**

Superintendent Gardner and Trustees discussed the actions of a person who has been trespassed from our Pump Station 3 property and the response by a board member. Superintendent Gardner read a timeline of events to ensure that all board members are aware of the issues experienced with the person and how we can keep our property as well as our employees safe. The Superintendent also reported that, at the advice of the Maine Drinking Water Program (MDWP), we will be installing new signage making it known that it is a federal offense to tamper with Water District property.

**EXECUTIVE SESSION:**

**Motion/Second** by Murray/Roy to enter executive session to discuss personnel matter. Vote was unanimous.

**Motion/Second** by Roy/Murray to come out of executive session. Vote was unanimous.

No actions indicated or taken as a result of executive session.

**OTHER:**

**Next scheduled regular meeting:** December 18, 2023 @ 6:00 PM.

**Adjournment:** 8:26 pm.

**OUTSTANDING ITEMS:**

- Route 100 TIF (South)
- Planning for the future/CIP programming
- G.I.S.
- Search for new water source
- Pineland System
- Front fencing/parking
- TIF-Town Project Discussions
- 10" Main on Yarmouth Rd
- Woodcock Dr. Phase II
- State Land Water Source (fish hatchery)

Respectfully submitted,

Sudiek Lester, Office Manager