

**GRAY WATER DISTRICT
TRUSTEES MEETING
February 27, 2023
Location: 80 Shaker Rd**

Present: Bruce Sawyer, Mitch Berkowitz, Joe Murray, Mike MacDonald, and Superintendent Bill Gardner. Bruce called the meeting to order at 6:00 PM.

Superintendent's Report:

1. Average gallons per day (AGD) for pumps 1&2 was 352,516. AGD for Pump 3 was 87,091.
2. We had a positive coliform sample in January. The investigation showed it came from a previously unknown cross connection at the fire barn at 249 Shaker. The Fire Chief has been made aware of, and will correct, the situation. The fire barn is not occupied so it's a low flow location. We will move our sampling location to the Dry Mills area Shell gas station which is a better location for sampling.
3. On 2/3 Trustees Macdonald and Murray joined Superintendent Gardner at Yarmouth Water District for a presentation on cost-of-service analysis. They picked up several tips and suggestions that will be helpful during our next rate case deliberations
4. On 2/13 Wright Ryan was here to look at our site to gather information for a cost estimate for a new building that would house our injection points that are now underground as well as a future treatment system.

Trustee Reports:

Trustee Sawyer reported that a determination has been made regarding Trustee Roy's term. Though the Town thought he may have only won a one-year term with the write-in votes he received last June; he won a five-year term. We will only have one Trustee up for election this year.

OLD BUSINESS:

Landfill Test Well Results:

Sevee & Maher Engineers (SME) is working with Ransom on sample date. Superintendent Gardner asked Ransom for landfill closure information but he has not heard back yet.

ACTION: None.

TIF-Town Project Discussions:

Trustees and Superintendent discussed the Route 115/Yarmouth Rd project. A committee has been formed consisting of Superintendent Gardner, Trustee MacDonald, and Trustee Berkowitz for the purpose of negotiating a compromise with the Town. We will ask for a meeting with both our engineers in attendance as well.

ACTION: Trustee Berkowitz to set a meeting with the Town.

Turnpike Crossing / West Gray Rd Main Replacement Projects:

Superintendent Gardner reported that he will be attending classes to learn the process for utilizing the Federal funds received through Senator Susan Collins office. Training is scheduled for the end of the month.

ACTION: None.

YWD Well Pumping Test Site:

Nothing new to report.

ACTION: None.

State Land Water Source:

Nothing new to report on this though Superintendent Gardner did report that Sevee & Maher Engineers (SME) is going to give us a list of areas to investigate for a new water source. He also reported that SME has us on the schedule for salt & PFAS testing this spring.

ACTION: None.

Hydrant Policy:

Motion/Second by MacDonald/Murray to accept the hydrant policy as written. Vote to approve was unanimous.

ACTION: Office Manager to convert document to our standard policy format and publish with adoption date of February 27,2023

Dry Mills Radio Tower:

Nothing new to report.

ACTION: None.

ARPA Grants:

Lewiston Rd project: Sandra Warren from Cumberland County Government said they are strongly considering our project. She gave Superintendent Gardner a list of questions to answer about the project for their next meeting.

ACTION: Superintendent Gardner to complete questionnaire and return to County.

NEW BUSINESS

Fraud Questionnaire:

We have just completed one of these from our auditor in the past few months so Trustee Sawyer directed the Office Manager to complete the form with the same answers.

Gerald's Way Main Extension:

Superintendent Gardner reported that a main extension will be going in on Gerald's Way. It will be about 500' of 8" Bionex connected to the existing 8" ductile iron pipe and will include an additional fire hydrant

Spill & Stormwater Plan Reports:

Trustee Murray noted these reports are now overdue from the Town.

ACTION: Office Manager to contact the Town and try to get reports for our next meeting.

John Merrill Project:

Superintendent Gardner presented the project to the board. Trustees and Superintendent discussed that it would not be in compliance to run multiple service lines as requested. It will have to be a main extension.

ACTION: Trustee MacDonald to meet with Mr. Merrill.

Pineland Water System

Superintendent Gardiner was contacted by the Yarmouth Water District regarding the possibility of having us take over the operation of the Pineland system. After much discussion about staffing, costs and the many unknowns about the system and it's condition, it was determined this might not be feasible for us but we would meet with Yarmouth to better understand what is involved.

ACTION: Superintendent Gardner to schedule a meeting with Yarmouth Water for more information.

Employee Reviews:

Motion/Second by Berkowitz/Murray to go into executive session per MRSA405(6)(A) to discuss personnel matters at 7:45 pm. Vote to approve was unanimous.

Motion/Second by Murray/MacDonald to come out of executive session at 8:20. Vote to approve was unanimous.

Action taken as a result of executive session: Trustees approved merit raises proposed by Superintendent Gardner.

OTHER:

Next scheduled regular meeting: March 20, 2023 @ 6:00 PM.

Adjournment: 8:24 pm.

OUTSTANDING ITEMS:

- 2022.04 Storm Water & Spill Prevention Plans
- Route 100 TIF (South)
- Planning for the future/CIP programming
- G.I.S.
- Search for new water source

Respectfully submitted,

Sudiek Lester, Office Manager