

**GRAY WATER DISTRICT  
TRUSTEES' MEETING  
February 26<sup>th</sup>, 2018**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Mike Lessard, Andrew Edson and Superintendent Jim Foster. Bruce called the meeting to order at 7:00 pm.

**Reuse of old Gray Post Office Building:**

Jim presented proposal from the owner of the building. The proposal detailed items that would be completed in the building prior to moving in and the amount of rent that would be due each month with a rent expense increase of 3% each year. Trustees discussed briefly and decided to decline the building as office space.

**Superintendents Report:**

- a. January bacteria tests were absent for E-coli and total coliform.
- b. We have changed the location where we take one of our monthly bacteria samples. DHHS requested that we take one of our samples closer to the new well so that that water would be sure to be included.
- c. AGM: 245. This average includes usage from a leak that has since been found and the service shut off.
- d. Interest rates have just increased so it's a good time to invest our funds that are with Wells Fargo. We have approximately \$300,000 available now and can invest more as it comes due.
- e. Jim stated that he has heard that there may be changes to zoning ordinances in the new TIF district. Steve says that they specifically stated at the Town Council meeting that there would be no changes to zoning. He went on to say that those meeting minutes will be filed with the State with that TIF.

**Personnel Policy:**

The next workshop meeting is scheduled for March 5<sup>th</sup>.

**Trustee Reports:**

- a. Andrew reported that the Drinking Water Program is offering a matching grant up to \$15,000 for things like comprehensive planning and GIS infrastructure mapping. Steve mentioned that the Town is doing GIS work too and maybe we can figure out a way to work together for data collection.
- b. Bruce asked about the MOU for the new standpipe, Jim reported it is still in draft form. Bruce also mentioned succession planning. Jim stated that he will be speaking with Maine Rural Water Association (MRWA) about advertising for an Assistant Superintendent position and will check if they've recently done a salary survey.
- c. Steve brought up the subject of a rate case. Trustees discussed briefly and Jim will be inviting Kirsten of MRWA to our next meeting to discuss.

**Steve made a motion to adjourn at 8:33 pm. Mike seconded, vote was unanimous.**

Respectfully submitted,

Sudiek Lester